

Manistee ISD
2013-2014 Report on Service Consolidation Plan

Shared services that have been implemented:

- A – Business Cooperative Services
- B – Technology Cooperative Services
- C – Shared Superintendent with adjacent ISD
- D – Shared math, social studies, science consulting, GPGS, Early On, GSC services with adjacent ISD
- E – Fiber network
- F – Bus maintenance services
- G – Food service director

District participation in shared services:

A – Three of the four local districts and the charter school fully participate in the Business Cooperative. All business services are performed and housed at the ISD. All districts within the ISD are on the same financial platform.

B – Three of the four local districts and the charter school fully participate in the Technology Cooperative. The fourth local district participates at a minimal level. Tech directors are disbursed to the local districts for tech services. The server is housed at the ISD and the ISD provides tech network support for the district that his participating at a minimal level.

C – ISD shares the superintendent with Wexford ISD.

D – ISD shares math, social studies, science consulting GPGS, Early On and GSC with Wexford ISD to provide services to our local districts in these areas.

E – All districts within the ISD support a local fiber network and are on the same financial software, server system and student data base software.

F – Three of the four districts support one bus maintenance supervisor.

G – Three of the four districts support one food service director.

Projected total cost savings related to each shared service:

A – Annual projected saving to the local districts participating in the business cooperative is approximately \$241,000.

B – Annual projected saving to the local districts participating in the technology cooperative is approximately \$82,000.

C – Annual projected savings with shared ISD superintendent with Wexford ISD is approximately \$70,000.

D – Annual projected savings with shared math, social studies, science consulting with Wexford ISD is approximately \$20,000.

E – Annual projected savings with fiber network is the ability to have all districts on the same server, financial software and student data base software. We get expertise with this instead of financial savings.

F – Annual projected savings with shared bus maintenance supervisor approximately \$40,000.

G – Annual projected savings with shared food service director approximately \$40,000.

Success related to implementing each shared service:

A – The Business Cooperative is in the twelfth year of operations and is very successful. The local districts receive the necessary expertise in the ever changing school finance environment.

B – The Technology Cooperative is in the second year of operations and is doing very well. The local districts are receiving expertise in technology and the ISD is becoming consistent area wide in all areas of technology and technology purchasing.

C – The shared superintendent is in the fourth year of operations and is very successful. It has lead to collaboration between ISD's in general ed services and early on services.

D – The shared services in general services and early on services are in the third and fourth year of operations and is very successful. The local districts get expertise in several areas of instruction through PD sessions. The GPGS, Early on and GSC programs are a success as well.

E – The fiber network ISD wide has allowed for the districts to all be on the same common financial software, student data base software and server. This has been in place for the last five years and has been a huge asset to the organizations.

F – The shared bus maintenance services are in the fourth year of operations and very successful. The local districts are able to have common purchasing power and expertise in this area.

G – The shared food service director is in the first year of operations for three districts. Prior to this, two districts were utilizing one food service director. This has been a huge success in the area of expertise and buying power.

Challenges faced in the implementation of each shared service:

A – Business Cooperative challenges were movement of staff to the ISD, communication and trust with superintendents, boards, staff and business office. The Business Cooperative is now in its twelfth year of operations and is extremely successful mainly due to building trust and communicating with the local boards, superintendents and district staff. The main benefits of the Business Cooperative are expertise in each area of business services and lower costs to the local districts.

B – Technology Cooperative challenges were reacquainting staff with new technology staff members that may not be in the building and to use technology to report a problem instead of reporting it directly to a person. The Technology Cooperative is in its second year of operations and still working the kinks out but overall it is going very well. Any change takes time for adjustment and communication has been the focus which has made it a success thus far.

C – Shared superintendent challenges were getting use to a part time superintendent. This has been more of a success than a challenge because we have developed more shared services with the adjacent ISD.

D – Shared services in General Ed, Early On, GSRP, GPGS, GSC challenges have been scheduling PD sessions due to distance, working out the logistics of where and how to run the programs.

E – Fiber network challenges – there have not been any, this has been a huge support system for our locals to operate their financial software, student data base and server hosting.

F – Shared bus services challenges – there have not been any as the local districts that joined were using a third party for maintenance services.

G – Shared food service director challenges have been managing the work load for three districts and not having a director on site every day. The benefits have been expertise and knowledge with state and federal filing reports and bulk purchasing.