

Manistee ISD

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A. General Information

ISDs serve as a central support system for all public, charter and non-public schools that operate within their district. There are 57 Intermediate School Districts (ISDs) or Regional Education Service Agencies (RESAs) in the state of Michigan. No two are exactly alike. Each bases its work on the specific needs of its constituent public school districts. All offer leadership, programs, and services in the areas of instruction, career and technical education, special education, technology, and business related functions.

	FY 2016-17			
Total Budget	\$	5,916,219		
Pupil FTEs		5,231.33		
ISD Employees		71		
Constituent Districts, PSAs, Nonpublic Schools		6		

B. Travel Information

As ISDs seek to provide leadership, programs and services to their constituents, staff seek out best practices, gain state and national educational perspectives, gather knowledge and skill levels that reflect the latest trends, innovations, and challenges. This requires more travel to conferences and trainings than you would typically experience in a K-12 school district.

Superintendent, Jeff Jennette		NONE			
FY 2016 Total Cost of Air Fare	\$	-			
FY 2016 Total Cost of Overnight Lodging	\$	-			
FY 2016 Total Cost of Car Rental	\$	-			
FY 2016 Total Cost of Meals	\$	-			
Example					
Dates	Purpose	Locations			
Various Dates	MAISA, Regional and Committee Meetings	Lansing/Gaylord			

Board Member/Administrator Name					
FY 2016 Total Cost of Air Fare	\$	-			
FY 2016 Total Cost of Overnight Lodging	\$	-			
FY 2016 Total Cost of Car Rental	\$	-			
FY 2016 Total Cost of Meals	\$	-			
Example					
Dates	Purposes	Locations			
NONE					

Board Member/Administrator Name					
FY 2016 Total Cost of Air Fare	\$	-			
FY 2016 Total Cost of Overnight Lodging	\$	-			
FY 2016 Total Cost of Car Rental	\$	-			
FY 2016 Total Cost of Meals	\$	-			
Example					
NONE					

Board Member/Administrator Name					
FY 2016 Total Cost of Air Fare	\$	-			
FY 2016 Total Cost of Overnight Lodging	\$	-			
FY 2016 Total Cost of Car Rental	\$	-			
FY 2016 Total Cost of Meals	\$	-			
Example					
NONE					

C. Contract Information

ISDs occasionally enter into contracts with vendors to perform specific services that would not be cost effective or reasonable for the ISD to provide on its own. ISDs must follow state requirements for seeking competitive bids on some purchases. Below are the contracts required to be reported under this section.

Subject Matter	Cost	Bid?	Signed by	Position
NONE	\$ -			
	\$ -			
	\$ -			

D. Contract Modification Information

Any contract modifications in excess of \$25,000 for the 2015-16 school year are detailed below.

Modification Description	Additional Amount	Revised Total
NONE	\$ -	\$ -
	\$ -	\$ -

E. Salary, Expense Account, & Supplemental Compensation Information

ISD employees are typically categorized by classification. All classifications are normally established according to demands of the position, level of responsibility, job functions performed, credentials and skills required, etc. Each classification falls into at least one established salary schedule, which takes into account such factors as seniority in position or in similar positions, comparison to similar jobs elsewhere in the community, cost of living factors, etc. In addition, some classifications require travel inside and outside of the ISD, attendance at meetings, and attendance at workshops and conferences. Expenses for these activities are strictly limited in a budget approved annually by the ISD Board of Education.

Employee	Salary	Exp. Acct.	Reimb. Exp.	Suppl. Comp.
Director of Finance	\$ 85,882	\$ -	\$ -	\$ -
Director of General Ed	\$ 80,384	\$ -	\$ -	\$ -
Transitions/Monitor	\$ 77,489	\$ -	\$ -	\$ -

F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks

Many ISDs utilize fiber networks which benefit students and the community. These high capacity broadband networks interconnect districts, improve the delivery of Internet, instructional, and administrative resources while reducing over-all costs. Through partnerships, ISDs, local schools, county and other governmental units, and Central Police Dispatch (911), have access to fiber wide-area networks that are more affordable for all partners.

Fund Source	Expenditures for Fiber Optic or Cable Equip. or OS Software
NONE	\$ -

G. Public Relations, Polling, Lobbying, and Legal Services

The 57 intermediate school districts (ISDs) or regional educational service agencies (RESAs) were created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state. Because public education is funded and regulated by the state and federal government, it is necessary for ISDs to use some resources to fund activities that promote public accountability, research, and government communications. The guiding principle for all activities of this nature is to advocate for the children we serve.

Vendor	Services	Amount
Thrun Law Firm PC	Legal Services	\$ 4,779
LaPointe & Butler, P.C.	Legal Services	\$ 1,532
Warner Norcross & Judd LLP	Legal Services	\$ 2,675
Clark Hill, P.L.C.	Legal Services	\$ 1,403
		\$ -

H. IRS Tax Form 1099s in Excess of \$25,000

Cost savings can often be realized by contracting with individuals for limited, specialized projects. For the fiscal year 2015-16, the following projects and services were accomplished under contracts that exceeded \$25,000:

Name	Amount	Project(s)	Services
West Fifth Ave, LLC	\$ 117,117	SpEd Director	SpEd Director
Dency Lippert	\$ 43,768	Consultant	Consultant

I. Certain ISD Expenditures

Every organization requires leadership. ISDs within the State of Michigan have been charged by the Governor and the Michigan Department of Education to communicate, train, support, and lead educational initiatives defined by the state and federal government. Most recently these include, but are not limited to, the following: No Child Left Behind, newly enacted high school graduation requirements, the Michigan School Improvement Framework, and the new Grade Level Content Expectations for the core subjects. ISDs are required by law to meet the individual and specialized needs of students within our region including the areas of Title I, Special Education, and Career and Technical Education.

	\$ Amount	% of Budget
Administrative costs	\$ 173,493	0.02932
Legal services	\$ 10,389	0.00176

J. Motor Vehicle Expenses

Because ISDs serve numerous districts, sometimes covering large geographic areas, certain vehicles might be provided for specific transportation needs.

Motor Vehicles	Purpose
2008 Pickup	Maintenance
2005 Dodge Caravan	Classroom use